



ABORTION DIALOGUE ACADEMY

Job Posting

Position: Arizona Programs Coordinator

Job Type: Full Time, Salary + Commission

Location: Phoenix, Arizona*

*Must be willing to relocate and work in Arizona for at least 2 years, at which point there may be openings in other regions as we expand.

About the Abortion Dialogue Academy

The Abortion Dialogue Academy (ADA) is a 501c(3) pro-life nonprofit whose mission is to end abortion by changing our culture.

Position Summary

Seeking an energetic, charismatic and self-motivated pro-life advocate who is passionate about the pro-life cause and has an aptitude for public speaking and event planning. The Arizona Programs Coordinator will be responsible for organizing and coordinating ADA's College Program, Youth Program, Prayer Team Program and Donor events in Arizona.

Responsibilities

Public Speaking: Present to youth groups, schools and churches

Event Planning: Schedule, plan and advertise ADA events in Arizona

Networking: Organize meetings, follow ups and attend pro-life networking events

Fundraising and Donor Appreciation: Plan annual fundraiser and donor thank-yous

Marketing: Collect stories, oversee photography and design local email updates

Record Keeping: Maintain accurate records of ADA contacts in Arizona

Manage College Program: Oversee and assist in training ADA college volunteers in Arizona

Pro-Life Apologetics: Teach ADA's 7-minute argument and apologetics system

Qualifications:

- Passionate about the organization's vision and mission
- Public speaking skills
- Personable, charismatic demeanor – must be a “people person”
- Able to accomplish goals and objectives, hardworking
- Must be a self-motivated with the ability to work independently with minimal supervision
- Leadership abilities, able to inspire, coordinate and lead groups of people
- Organization and event planning skills with the ability to handle multiple projects simultaneously
- Must be willing to present ADA's 7-minute argument to pro-choice students
- Must be willing to travel. Most travel will be within 3 hours of Phoenix, with occasional out of state travel
- Must be willing to attend all expenses paid staff training in Omaha, Nebraska. New hires will be trained for 2-3 months in Nebraska. Veteran staff will be expected to attend 2 week summer training annually.
- Must be fun, energetic and able to relate well to young adults and teens

Other Requirements:

Driver's License: Required

Work Experience: None required, this is an entry level position

Public Speaking Experience: Strongly preferred

Education: Bachelors (preferred, not required)

Must be able to pass Safe environment Training / Background check

Job Benefits:

Office from home

Flexible hours

Unlimited PTO

Performance based bonuses

How to Apply:

[Apply Here](#)

When filling out the above form, you will be asked to upload a cover letter and resume.